

# MIGRATING TO SHAREPOINT? START HERE.



Planning a SharePoint migration can feel overwhelming, but success starts with one thing: a clear plan.

Here's a quick roadmap to get you started:

## Know Your Source

Identify where your files live and how much content you're moving: file types, size, and folder structure.



## Build an Inventory

A detailed inventory helps you estimate time, resources, and storage needs.



## Benchmark Your Migration

Test a small batch of content to measure throughput and bandwidth.



## Plan in Phases

Large migrations often work best in multiple stages; this reduces downtime and risk.



## Project With Confidence

Use your test data to forecast duration, manpower, and success metrics.



With the right planning (and the right team), migrations can be smooth, accurate, and stress-free.

**Migration – Where To Start**

Best regards,  
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